

KARNATAKA POWER TRANSMISSION CORPORATION LIMITED

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No: KPTCL/B25/66075/25-26

E.O.No.:271547

Date: 2 DEC 2025

CIRCULAR

Sub: Guidelines to be followed for accepting Insurance Surety Bonds from insurance companies towards Earnest Money Deposit (EMD) and Performance Security - reg.

- Ref:**
1. The Government of Karnataka Notification no. FD 944 EXP-12/2024 dated: 03.04.2025.
 2. Energy Department Letter No. Energy/361/PSR/2024 dated: 09.04.2025.
 3. Circular No. KPTCL/B25/CEE(T&P)/66075/25-26 dated:09.07.2025.
 4. Note approved by the Managing Director, KPTCL on 21.11.2025.

Circular for adoption of Insurance Surety Bonds against Bid Security towards EMD / Contract Performance Guarantees / Extension of Bid Securities / Performance Guarantees in the Tender Documents as per GoK Order was issued on 09.07.2025.

In this regard, the following guidelines shall be adhered to for accepting Insurance Surety Bonds for EMD and Performance Security.

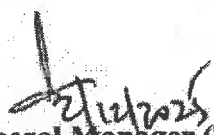
- Insurance Surety Bonds shall be obtained strictly in the format prescribed in KPTCL Circular No. KPTCL/B25/CEE (T&P)/66075/25-26 dated 09.07.2025 and should cover claims during the tender validity period/guarantee period/contract period.
- Performance and EMD Insurance Surety Bonds shall be acceptable only for the period after the date of the Circular under reference-3.
- Insurance companies issuing Surety Bonds shall be registered and authorized by the Insurance Regulatory and Development Authority of India (IRDAI) & verification of the same should be done through the IRDAI Website: <https://irdai.gov.in>
- Confirmation of the genuineness of the Insurance Surety bond shall be obtained from the issuing Insurance Company and the copy of the letter has to be marked to next higher authority of the issuing Insurance Company.
- Prior to the expiry of the Insurance Surety Bond period, renewal or extension shall be ensured as per tender/contract conditions.

- For new/extension/renewal of Insurance Surety Bonds, complete details of premium paid (Policy Schedule Certificate) shall be obtained.
- While processing bills during work execution/material supply, concerned offices shall ensure that Bank Guarantee/e-Bank Guarantee/Insurance Surety bonds are valid and enforceable.

The concerned Chief Engineer (Ele), Transmission (Operations) Zone (Brown Field) & Superintending Engineers (Ele), Transmission (Projects) Circle (Green Field) shall verify and ensure timely renewal, extension, and compliance of Bank Guarantees, EMD Guarantees and Insurance Surety Bonds as per stipulated timelines and take necessary action immediately.

Any discrepancies / dispute observed shall be reported to the Insurance Ombudsman by concerned offices.

The above instructions shall be strictly followed during all tender and contract management activities of KPTCL to prevent potential irregularities or fraudulent activities.


**Chief General Manager (Tech),
KPTCL**

Copy to:

1. All the Chief Engineers(Ele), KPTCL.
2. The Deputy General Manager, APCC & procurement / Civil, KPTCL
3. All the Superintending Engineers (Ele), IT / SCADA / Transmission (Projects/Operations) Circle, KPTCL.
4. All the Executive Engineers (Ele), Projects/Operations Division, KPTCL.

Copy for information to:

1. The Superintending Engineer (Ele), IT, KPTCL with a request to arrange to upload in KPTCL website.
2. EA to Director (Operations/Projects), KPTCL, Kaveri Bhavan, Bengaluru.